

MINUTES

Present: Jill Browning, Liz Bunting, Charles Dew-Jones, Bryan Evans, Nicky Gowenlock, Edward Haycock, Jo Inman, Jo King, Linda Knapp, Pauline Munns, Jill Offer, Amanda Robertson, Maureen Snook, Mary Terry
 Nigel Terry joined the meeting as a guest to provide information on a Faculty application for St Andrew’s Church.

		Action
1	<p>Renewing Hope candle lit. Chair opened meeting with prayer. Meeting were asked to discuss this year’s memory verse from Philippians 2 v5 “In your relationship with one another, have the same mindset as Christ Jesus”. Discussion followed and some words from members: love one another; serving one another; acceptance of everybody; stopping and thinking; listening; compassionate; non-judgemental</p>	
2	<p>Apologies received to Secretary for absence: Rachel Beswick; Debi Coveney; Sue Gallagher; Sarah Hardy; Steve Hardy; Joan Prior; Diane Roberts. Four members absent with no apology.</p>	
3	<p>Minutes of the last meeting held on 8th May. Amendment to Page 2 – 3rd line – DBC should read DBS. No other amendments. Minutes approved and signed.</p>	
4	<p>Matters Arising Waste Collection: From the 1st August 2018, Church premises will have no waste collected. Charles has received notification from Hills Waste that we could pay for a 2-weekly pick up which would be approx. £8.78 per week x 24 weeks, totalling approx.. £400. This would be for St Mark’s and St Andrew’s each so cost would be doubled. People will be asked to take any waste home to their own wheelie bins for a trial period. We can sign up with Hills at any time. For St Andrew’s, their waste gets collected as they leave next to a residential property. It will be monitored by the Church Wardens. Church Insurance: Need to have a Data Protection Policy – at present we do not have one. Karen Bell has yet to provide the list to PCC secretary – Jo King to chase. Item 9 – Youth & Children’s Work: CSG has taken decision not to appoint at the moment. At St Mark’s, extra people have volunteered to help with Sunday groups (5 it is believed). Jo Inman and Helen Coombe are in the process of collating the rotas for September – Jo Inman indicated to the meeting that there may not be as many as 5 but there has been a good response for helpers but more people still needed. Breakfast@9 – there are extra people on hand to help if needed. Flipside – to be covered during Ed’s report.</p>	Jo King
5	<p>PCC Groups</p>	

Chair reiterated to groups that discussions should take place in groups and any recommendations should come to the PCC. Also that the Chairs of the Groups should ensure that minutes of group meetings should be with the PCC secretary promptly following the meeting. Some minutes have been received late, thus leaving little time for distribution to members before a meeting.

CSG meeting: Item 10 – Dementia – this to be covered by SEO and not SOW.

Resources: Change of bank account to Lloyds. RBS closes its Salisbury Branch on the 14th August. Jo Inman queried why not Nat West? Charles responded that the Treasurer uses Lloyds within her day job and knows their systems well and that St Andrew's already has their account with them.

Proposal that bank account be opened at Lloyds:
Proposed by Jill Browning
Seconded by Jo Inman
All Agreed

Proposal to Loan Chalice & Flagon to Salisbury Museum:
Brian Evans had prepared a paper with regard to the two items of 17thC Silverware which was displayed to members at the meeting. A Faculty will be required for this to take place.

Resolution: The Parochial Church Council at its meeting on the 19th July passed unanimously/without dissent by those present and voting, a resolution relating to the Chalice and Flagon being loaned to Salisbury Museum for display and storage.

Proposed by Linda Knapp
Seconded by Bryan Evans
All Agreed.

Windows at St Andrew's
Nigel Terry spoke to meeting with regard to the replacement of two windows, in the Kitchen and WC which were damaged following a break-in. Nigel had provided the meeting with details of costs and preferences from the Architect. Aluminium is the preferred solution as this is what is already there but the Church Architect prefers steel. Quotation provides for double glazed units. A Faculty is required for this work to be carried out.

Resolution: The Parochial Church Council at its meeting on the 19th July passed unanimously/without dissent by those present and voting, a resolution relating to seeking a Faculty to replace two windows in the Kitchen and WC at St Andrew's Church.

Proposed by Ed Haycock
Seconded by Mary Terry
All Agreed.

Nigel also provided information to the meeting about consideration being given to the replacement of the gas boiler at St Andrew's which is reaching the end of its useful life. It would be a condensing boiler, it won't be warmer but the church will heat more quickly. A hole in the wall will have to be made for a new flue. For and against were discussed for electric versus gas but electric heaters tend only to heat the people not the building.

It was agreed to invite Nigel and Godfrey King to a resources group meeting to look into this in more detail and bring a recommendation/resolution back to the PCC. It is not proposed to renew the boiler immediately as the present one is functioning.

Proposed by Amanda Robertson
Seconded by Jill Browning
All Agreed.

	<p>Thanks given to Nigel for his input on these two issues.</p> <p>SJ Group: Mary Fisher to arrange a House Group leaders meeting and is looking at a new Bible course.</p> <p>SEO: To discuss budget at next meeting for 2019.</p> <p>SOW: Minutes noted. Chair is Jo King.</p> <p>Yei Diocese: Charles Dew-Jones reported: Morris Munns had prepared a paper for the PCC on the update in Sudan. Romans 12 shows us that we should be looking to those in need. The 10K we sent last year had been received and had been used for supporting the clergy. The £6K was for the Theological College but there have been issues over the ownership of the land. Day to day needs have not improved, tutors have not been paid and rent not been paid on temporary buildings. Bishop Hillary has requested further funds to help with current needs.</p> <p>Proposal is that Bishop Hillary be given access to the £6k reserved for the Theological College to help with day to day needs.</p> <p>Proposed by Charles Dew-Jones</p> <p>Seconded by Pauline Munns</p> <p>All Agreed.</p> <p>We also have a further £9,229.86 in church funds. The PCC agreed to hold a retiring collection to make up to £10K which would also be sent to Bishop Hillary to help with day to day needs.</p> <p>Proposed by Chair.</p>	
6	<p>Proposal for Morris Munns to lead communion services in the Parish.</p> <p>Chair read out short CV about Morris. He is an accredited Minister (retired) with the Baptist Church.</p> <p>Permission has been obtained from the Baptist Church, The Bishop and Archdeacon. All were happy.</p> <p>His DBS and Safeguarding are up to date.</p> <p>Would this be for just the vacancy or would it continue after a new Vicar has been appointed? It would be during the vacancy and after if the new Vicar wishes it to be so. Morris would be a PTO (Permission to Officiate) Minister (the same as Diane and Jill) and would receive an official document from the Bishop.</p> <p>Proposed by Ed Haycock</p> <p>Seconded by Amanda Robertson</p> <p>1 Abstention</p> <p>All Agreed</p>	
7	<p>Vacancy Update: Nothing to report</p>	
8	<p>Safeguarding Update and Safeguarding Policy</p> <p>Chair reported that there had been 1 Safeguarding incident which had been investigated and resolved.</p> <p>The Safeguarding Policy will be reviewed in September along with other PCC Policies.</p>	
9	<p>Youth & Children's Work</p> <p>Ed spoke at his last PCC before leaving at the end of July. Youth & Children's work has grown over the last 2 years. Flipside now has between 40-60 each week and pays its own way so cost neutral. They have 2 sessions – a young and older session – early session covers Years 3-6 for an hour, then years 7-9 for 1.5 hours. He has handed this over to Dave Massey from St Pauls Church who would be happy to come to a PCC meeting to discuss Flipside. Jacinta has taken over the role of admin/treasurer.</p>	

	<p>What next? Hoping to start a group once a month on a Sunday, once established, start a Youth Alpha.</p> <p>Changes in Sunday groups at St Mark's – we have a lot of little ones coming in at 10.30. All age starter has gone well.</p> <p>At St Andrew's – schools, Communita, lunch clubs.</p> <p>Wednesday night House Group – Youth Alpha just completed.</p> <p>Ed wished to thank the church for their support and prayers over the last 2 years and for the opportunities he has been given to go into schools, take assemblies, lessons, etc.</p> <p>Chair thanked Ed – the Parish took a step of faith in employing him and made the right decision.</p> <p>Ed's last days will be on 22nd July at St Andrew's and 29th July at St Mark's.</p>	
9	Loan of Silver to Salisbury Museum – already covered.	
10	<p>Nomination of David Whitlock as Foundation Governor at St Andrew's.</p> <p>Liz Bunting had spoken to David and encouraged him to apply which he had done so.</p> <p>Secretary had received application and needed PCC approval for his nomination.</p> <p>Proposed by Jo Inman</p> <p>Seconded by Ed Haycock</p> <p>All Agreed.</p> <p>Secretary to email application to another member of St Andrew's for the other Foundation Governor vacancy.</p>	
11	Date of next meeting – Tuesday, 18 th September	
12	<p>PCC meetings – Tuesday 18th September, Thursday 15th November (to approved budget for 2019), Monday 21st January 2019</p> <p>CSG meetings – Monday 13th August, Wednesday 17th October, Thursday 13th December, Tuesday 12th February 2019</p> <p>Annual Parochial Church Meeting 2018 – TBC</p> <p><u>GROUPS: Please ensure minutes of meetings sent promptly</u></p> <p>Resources Group – 4th September</p> <p>SEO – w/c 20th August</p> <p>SOW – 2nd August, 11th October, 6th December</p> <p>SJ – 28th August</p>	